

## Park View Community Missions proposal to add a **“Life Skills Coordinator”**

The Workforce Board’s Youth program currently partners with Campbell County and Bedford County equally sharing the cost of full time Youth Navigators. Park View Community Missions is proposing that we use that model and equally share the cost of a “Life Skills Coordinator” who would work with both youth and adults.

Park View currently has a Life Skills program that provides a space for organizations like the Virginia Career Works, Adult and Career Education program, and the City of Lynchburg to provide training opportunities in a neighborhood setting. These training opportunities include Digital Literacy, Career Essentials and Work Readiness Workshops.

The “Life Skills Coordinator” would:

- Coordinate Classes
- Recruit volunteers to deliver programs and services, including mentoring and tutoring

### **Skills USA Career Essentials**

Park View also proposes to provide \$17,250 for time from the current Virginia Career Works staff who manages the Career Essentials program and for 50 “seats” in the Skills USA Career Essentials software module.

The Skills USA Career Essentials is a computer based/classroom instruction program lasting roughly six weeks and having seven components of learning and is the region wide work readiness program. Park View proposes to expand that service and make it more accessible to their clients.

### **Timing**

Park View proposes to run the program through 2021-2022. If both parties agrees that it is successful then Park View proposes to renew the project annually.

### **Recommended Action**

WIOA staff recommends that the Executive Committee authorize the execution of an agreement with Park View Community Missions and share the cost of a Life Skills Coordinator not to exceed \$25,000 annually each. The MOU would also agree to accept the \$17,250 for staff time and USA Career Essential module seats. The total from Park View would be \$42,250 for 2021-2022.

Park View has asked this this be a multi-year agreement renewable annually by agreement of both parties.