

October 17, 2023

Jonathan Parker
Owner and Creative Director
Parker Productions
PO Box 601
Hurt, Virginia 24563

Dear Mr. Parker:

At its meeting on October 10, 2023, the Central Virginia Workforce Development Board voted to award Parker Productions with a contract for Video Production Services, as identified in a Request for Proposals issued on September 11, 2023.

This letter serves as official notification of the board's intent to award Parker Productions with a contract for Video Production Services in the amount of \$22,000, with a contract period consisting of 80 hours of production time between November 1, 2023 – June 30, 2024.

Questions or requests for additional information may be directed to Traci Blido, Executive Director of the Central Virginia Workforce Development Board, at 434-258-8626 or traci.blido@vcwcentral.com.

We look forward to working with you on our proposed outreach project!

Sincerely,



Traci Blido
Executive Director
Central Virginia Workforce Development Board
Virginia Career Works – Central Region