

Central Virginia Workforce Development Board Finance Committee Meeting Minutes

Draft – until approved

July 8, 2025
2:30 p.m.

Board Members present: Ron Lovelace, CPA (Chairman) and Michael Hertzler.

Staff Present: Traci Blido, Sandy Dobyns.

Ron Lovelace opened the meeting at 2:35 p.m. He asked board members to spend some time to review the minutes and financial documents and ensure that any questions got answered prior to the full board meeting when they would approve contracts and budgets.

Mr. Lovelace asked if anyone had any questions about the Jan. 14, 2025 Finance Committee Minutes and Mike Hertzler said he had reviewed them and would like to make a motion to approve them as written. Mr. Lovelace seconded the motion and it passed.

Sandy Dobyns, Finance Director, went over the PY24 end of year Financials with the committee members and said she captured all the funds so far submitted to her from HumanKind. She then reviewed the PY25/FY26 proposed budget with the committee and noted the amount of carryover funds from last program year that would be helpful as they await the first round of federal funding to arrive. Sandy answered a question about career center and staff costs. Mr. Hertzler made a motion to approve the budget so it can go on to the full board and Mr. Lovelace seconded the motion, and it passed. Sandy then showed the committee the PY25 One Stop Center IFA Budget and Traci explained that funding is still in flux for two partner organizations (Job Corps and Adult Education), making it difficult to get commitments this year. Mr. Hertzler made a motion to accept it and Mr. Lovelace seconded the motion, and it passed.

The meeting adjourned at 2:55 p.m. and the next meeting will be held Jan. 13, 2026 at 2:30 p.m.

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