

**Central Virginia Workforce Development Area Council**  
of  
**Chief Local Elected Officials (CLEOs)**

- **John Hinkle**, Appomattox County Board of Supervisors (CLEO Chair)
- **Drew Wade**, Amherst County Board of Supervisors (CLEO Vice Chair)
- **John Sharp**, Bedford County Board of Supervisors
- **Jon R. Hardie**, Campbell County Board of Supervisors
- **Stephanie Reed**, Mayor, Lynchburg City Council

**Agenda**

***June 18, 2024; 4 p.m. at CVPDC***

*828 Main St., 12<sup>th</sup> Floor  
Lynchburg VA 24504*

1. Welcome & Introduction of Members ..... John Hinkle, Chair
2. Vote to allow member participation by electronic means..... John Hinkle, Chair
3. Approval of Minutes from last meeting (11/16/23) ..... John Hinkle, Chair
4. Director’s Report ..... Traci Blido, Executive Director
5. Approval of Workforce Development Board Budgets ..... Sandy Dobyms, Finance Director, CVPDC
  - a. PY 24 Workforce Development Board Budget (see attachment)
  - b. Authorize CLEO chair to sign PY 24 Workforce Center IFA
6. Approval of Workforce Development Board Members ..... Traci Blido, Executive Director
7. Local Business Engagement ..... Tim Saunders, Business Engagement & Outreach
8. Other Business .....All
9. Adjourn ..... John Hinkle, Chair

# Central Virginia Workforce Council of Chief Local Elected Officials (CLEOs)



Nov. 16, 2023

3 p.m. at CVPDC conference room

## ***DRAFT MINUTES***

CENTRAL REGION

**CLEO Members Present:** John Hinkle, Chair, Jon Hardie, Stephanie Reed

**CLEO Members Absent/Excused:** Drew Wade, John Sharp

**Workforce Board Members Present:** Nat Marshall

**Staff Present:** Traci Blido, Tim Saunders, Alec Brebner, Sandy Dobyns

### **1. Roll Call/Welcome & Introduction of Members**

John Hinkle, Chair, welcomed everyone and opened the meeting at 3:00 p.m.

### **2. Approval of Minutes from June 15, 2023**

A motion was made by Jon Hardie and seconded by Stephanie Reed to approve the 6/15/23 meeting minutes. The motion was unanimously approved as presented.

### **3. Approval of Workforce Development Board Members**

The following individuals were presented for consideration as new members of the Central Virginia Workforce Development Board:

Laura Hamilton, Executive Director, Beacon of Hope, (replaces “youth representative”, Robbie Morrison, Virginia Cooperative Extension 4-H Agent, Campbell County who retired.) Filling Robbie’s unexpired term through June 30, 2025.

Dr. Annette A. Bennett, Superintendent, Appomattox County Schools (replaces career and technical education representative” Dr. Bobby Johnson, Superintendent, Campbell County, who retired.) Filling Bobby’s unexpired term through June 30, 2025.

Karen Walker, Executive Vice President of Corporate Operations, Foster Fuels, Inc. (replaces Rich Russo, Site Director at Abbott Nutrition who left the area). Filling Rich’s unexpired term through June 30, 2026.

Tamara Rosser, CEO/President, Lynchburg Community Action Group (replaces Dorothy White, Director, LynCAG who retired.) Filling Dorothy’s unexpired term through June 30, 2026.

A motion was made by Stephanie Reed to accept the slate of individuals presented as new members of the Central Virginia Workforce Development Board. The motion was seconded by Jon Hardie. The motion was unanimously approved as presented.

#### **4. Finance Report**

Sandy Dobyms, Finance Director, presented CLEO members with a comprehensive summary of the WIOA Funding, Contract Balances, and Budget to Actual Expenses through October 2023. She detailed the appropriated budget, expenditures as of October 31, 2023, encumbrances, and remaining balances for each program. Specifically, the Administrative budget was \$90,671 with expenditures of \$14,314, leaving a remaining balance of \$76,357. The Dislocated Worker Program had a budget of \$266,215, with \$68,468 expended, \$88,059 encumbered, and a remaining balance of \$109,688. The Adult Program's budget was \$599,381, with \$166,300 spent, \$138,948 encumbered, and \$294,133 remaining. The Youth Program had a budget of \$608,586, with expenditures of \$159,704, encumbrances of \$176,509, and a remaining balance of \$272,373. In total, the WIOA funding amounted to \$1,564,853, with \$408,786 spent, \$403,516 encumbered, and a remaining balance of \$752,551.

#### **5. Director's Report**

Traci welcomed everyone to the meeting. She recognized staff members present at the meeting.

Traci talked about current initiatives of the Workforce Development Board. She encouraged all of the Chief Local Elected Officials to attend future board meetings, when available.

Traci discussed the Regional Workforce Roadmap, developed in collaboration with the Lynchburg Regional Business Alliance. She noted that board staff is working closely with the Alliance to carry out action items identified in the roadmap document. These action items include the execution of a "Worlds of Opportunity" career exploration event for middle school students and an "Educator's Workforce Academy" designed to familiarize K-12 educators with the regional workforce system and the high-demand careers available to their students.

#### **6. Business Services Briefing**

Tim Saunders, Business Engagement and Outreach Coordinator, provided a summary of business services initiatives conducted by board staff. He highlighted the successes of the Existing Worker Training program, which uses WIOA funds to reimburse businesses for expenses related to the upskilling of their existing workforce. At the time of the meeting, approximately \$22,000 had been committed to four businesses who requested funding under the program. Tim also discussed successful hiring events held in collaboration with Virginia Employment Commission staff and mentioned an upcoming video project to support career

exploration for middle and high school students. This video project is funded by a special grant from Governor Glenn Youngkin's office.

**7. Other Business**

No additional business was discussed.

**8. Adjourn**

There being no further business, the meeting was adjourned at 3:58 p.m.

**WIOA Source and Use of Funds  
DRAFT Budget FY25**

SOURCES OF FUNDS

LINE ITEM	Budget	Budget	Budget	Budget	Total
	ADMIN	DISLOCATE D	ADULT	YOUTH	
Other funding-partners				60,000.00	60,000.00
Outreach/awareness funding		1,050.00	1,650.00	2,300.00	5,000.00
PY23 carryover	0.00		108,173.28	117,992.86	226,166.14
PY24	96,211.00	223,944.91	357,705.09	421,806.00	72,441.00
					0.00
<b>Total Funding</b>	<b>96,211.00</b>	<b>224,994.91</b>	<b>467,528.37</b>	<b>602,098.86</b>	<b>72,441.00</b>
<b>Workforce Development Board</b>					
Salary	20,923.00	16,928.64	57,714.54	94,643.18	190,209.36
Benefits	5,253.00	4,250.26	17,001.02	21,251.28	47,755.56
Contracted monitor		2,000.00	8,000.00	10,000.00	20,000.00
Legal		0.00	0.00	0.00	
Outreach/awareness				1,000.00	1,000.00
Contractual Services		1,250.00	5,000.00	6,250.00	12,500.00
Communications Tel/post		420.00	660.00	920.00	2,000.00
Ofc & equip lease					
Ofc supplies		210.00	330.00	460.00	1,000.00
Travel/Training	8,000.00				8,000.00
Software/licensing		250.00	2,250.00	2,500.00	5,000.00
Fiscal Agent	50,000.00				50,000.00
Miscellaneous		50.00	450.00	500.00	1,000.00
<b>Total WIB Office</b>	<b>84,176.00</b>	<b>25,358.89</b>	<b>91,405.57</b>	<b>137,524.46</b>	<b>0.00</b>
<b>Workforce Center</b>					<b>0.00</b>
Rent/utilities		4,200.00	6,600.00	9,200.00	20,000.00
IT Managed Services		1,470.00	2,310.00	3,220.00	7,000.00
Phone		159.60	250.80	349.60	760.00
Internet		235.20	369.60	515.20	1,120.00
Resource Room Copier		273.84	430.32	599.84	1,304.00
Career scope		85.00	764.00	850.00	1,699.00
General Supplies		113.40	178.20	248.40	540.00
Staff Copier		392.28	616.44	859.28	1,868.00
Outreach/awareness		1,050.00	1,650.00	2,300.00	5,000.00
		0.00			
<b>Facility Total</b>	<b>0.00</b>	<b>7,979.32</b>	<b>13,169.36</b>	<b>18,142.32</b>	<b>0.00</b>
<b>Program Operations</b>					
		90,928.00	149,194.00	243,716.00	72,441.00
<b>Salaries &amp; benefits</b>		79,722.00	123,118.00	209,029.00	65,855.00
<b>Office supplies</b>		84.00	280.00	336.00	700.00
<b>General insurance</b>		587.00	1,957.00	2,349.00	4,893.00
<b>Cell Phone monthly invoice</b>		471.00	1,570.00	2,449.00	4,490.00
<b>postage</b>		48.00	160.00	192.00	400.00
<b>van/car operation</b>		1,750.00	7,000.00	8,750.00	17,500.00
<b>indirect costs</b>		8,266.00	15,109.00	20,611.00	6,586.00
					0.00
					0.00
					0.00
					0.00
					0.00
<b>Existing Worker Training</b>		25,000.00	0.00		25,000.00
<b>Direct Program Costs - PY23 (WEX/training only)</b>			59,724.00	26,092.00	85,816.00
<b>Direct Program Costs PY24</b>		69,040.00	153,391.00	93,264.00	315,695.00
<b>WEX salaries &amp; benefits</b>					
<b>training salaries &amp; benefits</b>					
<b>WEX - 20%</b>				85,734.00	
<b>training 40%</b>		69,040.00	143,391.00		
<b>supportive services</b>			10,000.00	1,000.00	
<b>Metrix License - wex</b>				6,530.00	
	84,176.00	218,306.21	466,883.93	518,738.78	72,441.00
<b>Grand Total</b>	<b>12,035.00</b>	<b>6,688.70</b>	<b>644.44</b>	<b>83,360.08</b>	<b>0.00</b>
Unallocated	Available	Available	Available	Available	0.00
<b>Available Funding Remaining</b>					

**Summary of WIOA Funding  
As of 5/31/24**

APPROPRIATED BUDGET	5/31/2024	HumanKind operating budget remaining	REMAINING BALANCE
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**WORKFORCE INNOVATION AND OPPORTUNITY ACT**

Administrative	90,671	36,985		53,686
Dislocated Worker Program	265,999	157,981	47,274	60,744
Adult Program	599,039	418,786	14,538	165,714
Youth Program	609,144	368,961	52,303	187,880
<b>Total WIOA Funding</b>	<b>1,564,853</b>	<b>982,714</b>	<b>114,115</b>	<b>468,025</b>

## Contract Balances as of 3/28/24

		<b>Beginning Balance</b>	<b>Program Operations Billed Or Accrued To Date</b>	<b>Outstanding Balance</b>
<b>HumanKind</b>	<b>Dislocated</b>	114,455.00	67,180.83	47,274.17
<b>HumanKind</b>	<b>Adult</b>	209,803.00	195,265.16	14,537.84
<b>HumanKind</b>	<b>Youth</b>	254,722.00	202,419.18	52,302.82
	<b>Total Obligation</b>	<b>578,980.00</b>	<b>464,865.17</b>	<b>114,114.83</b>
<b>CVPDC - fiscal agent</b>		<b>90,000.00</b>	<b>36,984.84</b>	<b>53,015.16</b>

**WIOA Source and Use of Funds  
Comparison of Budget to Actual  
ME May 2024**

SOURCES OF FUNDS

LINE ITEM

Other funding-partners  
Outreach/awareness funding  
PY23 carryover  
PY24

	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
	<u>ADMIN</u>		<u>DISLOCATED</u>		<u>ADULT</u>		<u>YOUTH</u>		<u>Total</u>	
			30,000.00		30,000.00		30,000.00		90,000.00	
			1,098.50		1,721.00		2,180.50		5,000.00	
			12,400.80		214,817.60	0.00	127,225.84		354,444.24	
	90,671.00		222,500.00		352,500.00		449,738.00		1,115,409.00	
<b>Total Funding</b>	<b>90,671.00</b>		<b>265,999.30</b>		<b>599,038.60</b>		<b>609,144.34</b>		<b>1,564,853.24</b>	
<b>Workforce Development Board</b>										
Salary			44,844.46	35,990.95	64,489.62	44,546.88	109,688.92	57,173.20	219,023.00	137,711.03
Benefits			14,508.78	6,452.49	22,422.66	7,928.89	29,017.56	10,034.61	65,949.00	24,415.99
Monitoring - subcontracted				956.77		6,201.81		5,624.60	0.00	12,783.18
Audit									0.00	0.00
Legal			220.00		340.00		440.00		1,000.00	0.00
Outreach/awareness			220.00		340.00		440.00		1,000.00	0.00
Contractual Services			2,662.00	1,593.57	4,114.00	3,878.38	5,324.00	4,396.92	12,100.00	9,868.87
Communications Tel/post			1,122.00		1,734.00	254.58	2,244.00	235.21	5,100.00	489.79
Ofc & equip lease			330.00		510.00		660.00		1,500.00	0.00
Ofc supplies			264.00		408.00		528.00		1,200.00	0.00
Travel/Training			1,760.00	539.22	2,720.00	2,763.40	3,520.00	2,614.01	8,000.00	5,916.63
Furnishings & computer			880.00	809.30	1,360.00	2,967.45	1,760.00	2,967.45	4,000.00	6,744.20
Fiscal Agent	90,000.00	36,984.84							90,000.00	36,984.84
Miscellaneous			2,200.00	390.72	3,400.00	773.96	4,400.00	903.32	10,000.00	2,068.00
<b>Total WIB Office</b>	<b>90,000.00</b>	<b>36,984.84</b>	<b>69,011.24</b>	<b>46,733.02</b>	<b>101,838.28</b>	<b>69,315.35</b>	<b>158,022.48</b>	<b>83,949.32</b>	<b>418,872.00</b>	<b>236,982.53</b>
<b>One Stop - Workforce Center</b>										
Rent/utilities			6,600.00	3,228.72	10,200.00	7,729.36	13,200.00	8,609.92	30,000.00	19,568.00
IT Managed Services			1,980.00	1,634.97	3,060.00	2,079.81	3,960.00	2,153.03	9,000.00	5,867.81
Phone			198.00	141.90	310.00	327.41	392.00	336.79	900.00	806.10
Internet			240.00	137.76	380.00	413.13	480.00	432.77	1,100.00	983.66
Resource Room Copier			220.00	203.50	344.00	314.38	436.00	412.11	1,000.00	929.99
IT Equip, Software			524.00	36.64	809.00	149.91	1,047.00	816.57	2,380.00	1,003.12
General Supplies			119.00		184.00		237.00		540.00	0.00
Staff Copier			780.00	718.12	1,205.00	1,262.22	1,560.00	1,550.59	3,545.00	3,530.93
Outreach/awareness			1,100.00		1,700.00		2,200.00		5,000.00	0.00
<b>Facility Total</b>	<b>0.00</b>	<b>0.00</b>	<b>11,761.00</b>	<b>6,101.61</b>	<b>18,192.00</b>	<b>12,276.22</b>	<b>23,512.00</b>	<b>14,311.78</b>	<b>53,465.00</b>	<b>32,689.61</b>
<b>Program Operations</b>										
Salaries & benefits			101,094.00	61,756.25	179,646.00	167,127.30	219,274.00	168,591.86	500,014.00	397,475.41
Office supplies			120.00		450.00	336.56	430.00		1,000.00	336.56
Business meals			24.00		90.00		86.00		200.00	0.00
General Insurance			439.00		1,647.00	3,497.98	1,574.00		3,660.00	3,497.98
Cell phone equipment contingency							1,700.00		1,700.00	0.00
Cell phone monthly invoice			500.00		1,874.00	2,701.32	1,791.00	533.26	4,165.00	3,234.58
Postage			24.00		90.00		86.00		200.00	0.00
Van/Car Operation			1,849.00	7.37	6,933.00	2,643.63	6,624.00	14,240.44	15,406.00	16,891.44
Indirect costs			10,405.00	5,417.21	19,073.00	18,958.37	23,157.00	19,053.62	52,635.00	43,429.20
<b>Total program operations</b>			<b>114,455.00</b>	<b>67,180.83</b>	<b>209,803.00</b>	<b>195,265.16</b>	<b>254,722.00</b>	<b>202,419.18</b>	<b>578,980.00</b>	<b>464,865.17</b>
<b>Total OS Center &amp; Program Operations</b>			<b>126,216.00</b>	<b>73,282.44</b>	<b>227,995.00</b>	<b>207,541.38</b>	<b>278,234.00</b>	<b>216,730.96</b>	<b>632,445.00</b>	<b>497,554.78</b>
<b>Existing Worker Training</b>			<b>20,000.00</b>	<b>25,337.50</b>	<b>0.00</b>				<b>20,000.00</b>	<b>25,337.50</b>
<b>Direct Program Costs</b>										
Tuition			11,488.00	1,728.78	199,277.00	95,908.00	0.00	5,348.66	210,765.00	102,985.44
Work Experience incentives						3,074.50	119,957.00	59,443.85	119,957.00	62,518.35
WEX supportive services							13,800.00	2,410.14	13,800.00	2,410.14
OJT			21,500.00	9,255.69	25,000.00	7,955.41			46,500.00	17,211.10
Materials - Training			0.00	724.50	0.00	5,724.90		593.10	0.00	7,042.50
Certifications & exams			0.00	60.00	0.00	6,459.40		185.00	0.00	6,704.40
Client Misc supportive services			8,000.00	115.00	25,000.00	3,180.82			33,000.00	3,295.82
Mileage/Transportation - clients				744.44		19,626.51		300.27	0.00	20,671.22
<b>PY22 carryover</b>									<b>0.00</b>	<b>0.00</b>
<b>Total Direct Program Costs</b>			<b>40,988.00</b>	<b>12,628.41</b>	<b>249,277.00</b>	<b>141,929.54</b>	<b>133,757.00</b>	<b>68,281.02</b>	<b>424,022.00</b>	<b>222,838.97</b>
<b>Grand Total</b>	<b>90,000.00</b>	<b>36,984.84</b>	<b>256,215.24</b>	<b>157,981.37</b>	<b>579,110.28</b>	<b>418,786.27</b>	<b>570,013.48</b>	<b>368,961.30</b>	<b>1,495,339.00</b>	<b>982,713.78</b>
Unallocated	671.00		9,784.06		19,928.32		39,130.86		69,514.24	
<b>Available Funding Remaining</b>	<b>Available</b>	<b>53,686.16</b>	<b>Available</b>	<b>108,017.93</b>	<b>Available</b>	<b>180,252.33</b>	<b>Available</b>	<b>240,183.04</b>	<b>Available</b>	<b>582,139.46</b>



## **Slate of New and Re-appointed Proposed Members of Central Virginia Workforce Development Board**

for CLEO approval on June 18, 2024


### **New Proposed Members (2024-2027 Term):**

- **James Davis**, Business Community Liaison, Old Dominion Job Corps Center, (To serve as an alternate to Bryan Lyttle, Old Dominion Job Corps Center Director, on the board.)
- **Sherie Fulcher**, Apprenticeship Coordinator, Southern Air, Inc. (replaces Sierria Phillips, who is retiring from Southern Air, Inc.) *Note: Sherie fills a required “Registered Apprenticeship” seat on the board.*
- **Leidra McQueen**, Executive Director, Lynchburg Beacon of Hope, (replaces Laura Hamilton, who accepted a new position outside of the region.) *Note: Leidra fills a required “Community Based Organization” seat on the board.*
- **Jeff Spaeth**, President of Aerofin. *Note: Jeff will be a business representative on the board.*

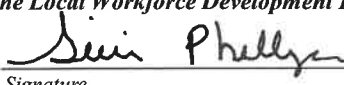
### **Existing Proposed Members (Re-appointments). 2024-2027 Term**

- **Michael Hertzler**, Business Representative
- **Christian Wiscovitch**, Human Services Manager, Virginia Department for Aging and Rehabilitative Services

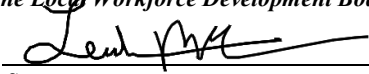
# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> James Davis		<b>2-LWDA #</b> LWDA 7 - Central Virginia		<b>3-Date</b>	
<b>4-Street Address</b> 1073 Father Judge Road			<b>13-Nominee Characteristics</b>		
<b>5-City</b> Monroe		<b>6-County</b> USA		Gender: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>	
<b>7-State</b> Virginia VA		<b>8-ZIP</b> 24574		Race: (more than one may be checked) White <input type="checkbox"/> Black <input checked="" type="checkbox"/> Asian <input type="checkbox"/> Amer. Indian or Native Alaskan <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/>	
<b>9-Home Phone (include area code)</b> 434-942-8839		<b>10-Work Phone (include area code)</b> 434-929-8476		Ethnicity: Hispanic, Latino, or Spanish origin? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>11-FAX</b> 434-929-8484		<b>12-E-Mail</b> davis.james.m@jdcorps.org		<b>14-Recommended for (see section number)</b>	
<b>15-LWDA Name</b> Central Virginia			16-Labor/ CBO/ Apprenticeship <input checked="" type="checkbox"/>		
<b>16-Labor/ CBO/ Apprenticeship Representative</b> Old Dominion Job Corps Center			17-Private Sector (Business) <input type="checkbox"/>		
Title _____ Organization _____			18-Education <input type="checkbox"/>		
Labor <input type="checkbox"/> CBO <input checked="" type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>			19-VEC <input type="checkbox"/>		
<b>17-Private Sector (Business) Representative</b>			20-Economic Development <input type="checkbox"/>		
Title _____			21-VDARS/VDBVI <input type="checkbox"/>		
Business _____			22-DSS <input type="checkbox"/>		
Type of Business _____			23-Optional/Other <input type="checkbox"/>		
			Minority-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>		
			Female-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>		
			Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>		
			Number of Employees _____		
<b>18-Education Representative</b>			<b>19-VEC Representative</b>		
Title _____			Title _____		
Institution _____					
Title II <input type="checkbox"/> Community College <input type="checkbox"/> CTE <input type="checkbox"/>					
<b>20-Economic Development Representative</b>			<b>21-VDARS/VDBVI Representative</b>		
Title _____			Title _____		
			<b>22-DSS Representative</b>		
<b>24-Nominator</b>			<b>23-Optional/ Other Representative</b>		
I hereby recommend the above-named person for membership on the Local Workforce Development Board.			Title _____		
Signature  Date 4/8/24			Agency _____		
Printed/Typed Name & Title of Nominator BRYAN LITTLE, CENTER DIRECTOR			<b>25-Action by Chief Elected Official</b>		
Nominator Organization OLD DOMINION JOB CORPS			Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.		
Phone 434-929-8440			Term of Appointment: From _____ To _____		
Email little.bryan@jdcorps.org			Signature of Chief Elected Official _____ Date _____		


# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Sherie Fulcher		<b>2-LWDA #</b> LWDA 7 - Central Virginia	<b>3-Date</b> 6/5/24
<b>4-Street Address</b> 1205 Bowyers Loop		<b>13-Nominee Characteristics</b>	
<b>5-City</b> Bedford	<b>6-County</b> Bedford	<b>Gender:</b> Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Other <input type="checkbox"/>	
<b>7-State</b> Virginia	<b>8-ZIP</b> 24523	<b>Race:</b> (more than one may be checked) White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> Amer. Indian or Native Alaskan <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/>	
<b>9-Home Phone (include area code)</b> 540-598-4463	<b>10-Work Phone (include area code)</b> 434-385-1200	<b>Ethnicity:</b> Hispanic, Latino, or Spanish origin? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>11-FAX</b>	<b>12-E-Mail</b> sheriefulcher@icloud.com sherie.fulcher@southern-air.com	<b>14-Recommended for (see section number)</b>	
<b>15-LWDA Name</b> Central Virginia		<b>16-Labor/ CBO/ Apprenticeship</b> <input checked="" type="checkbox"/>	
<b>16-Labor/ CBO/ Apprenticeship Representative</b>		<b>17-Private Sector (Business)</b> <input type="checkbox"/>	
Apprenticeship Coordinator Southern Air, Inc.		<b>18-Education</b> <input type="checkbox"/>	
Title _____ Organization _____		<b>19-VEC</b> <input type="checkbox"/>	
Labor <input type="checkbox"/> CBO <input type="checkbox"/> Registered Apprenticeship <input checked="" type="checkbox"/>		<b>20-Economic Development</b> <input type="checkbox"/>	
<b>17-Private Sector (Business) Representative</b>		<b>21-VDARS/VDBVI</b> <input type="checkbox"/>	
Title _____		<b>22-DSS</b> <input type="checkbox"/>	
Business _____		<b>23-Optional/Other</b> <input type="checkbox"/>	
Type of Business _____		Minority-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>	
		Female-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>	
		Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>	
		Number of Employees _____	
<b>18-Education Representative</b>		<b>19-VEC Representative</b>	
Title _____		Title _____	
Institution _____			
Title II <input type="checkbox"/> Community College <input type="checkbox"/> CTE <input type="checkbox"/>			
<b>20-Economic Development Representative</b>		<b>21-VDARS/VDBVI Representative</b>	
Title _____		Title _____	
		<b>22-DSS Representative</b>	
		Title _____	
<b>24-Nominator</b>		<b>23-Optional/ Other Representative</b>	
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i>		Title _____	
		Agency _____	
Signature _____ Date 6/5/2024			
Printed/Typed Name & Title of Nominator Sierra Phillips		<b>25-Action by Chief Elected Official</b>	
Nominator Organization Southern Air Inc.		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.	
Phone 434.841.5464		Term of Appointment: From _____ To _____	
FAX _____			
Email Sierra.Phillips@southern-air.com		Signature of Chief Elected Official _____	
		Date _____	

# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Leidra McQueen		<b>2-LWDA #</b> LWDA 7 - Central Virginia		<b>3-Date</b> 4/24/2024	
<b>4-Street Address</b> 2600 Memorial Ave., Ste. 106			<b>13-Nominee Characteristics</b> Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Other <input type="checkbox"/>		
<b>5-City</b> Lynchburg		<b>6-County</b> Lynchburg City		<b>Race:</b> (more than one may be checked) White <input type="checkbox"/> Black <input checked="" type="checkbox"/> Asian <input type="checkbox"/> Amer. Indian or Native Alaskan <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/>	
<b>7-State</b> Virginia		<b>8-ZIP</b> 24501		<b>Ethnicity:</b> Hispanic, Latino, or Spanish origin? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>9-Home Phone (include area code)</b> 434-509-8721		<b>10-Work Phone (include area code)</b> 434-849-8617		<b>14-Recommended for (see section number)</b>	
<b>11-FAX</b>		<b>12-E-Mail</b> leidra@beaconofhopelynchburg.org		16-Labor/ CBO/ Apprenticeship <input checked="" type="checkbox"/>	
<b>15-LWDA Name</b> Central Virginia			17-Private Sector (Business) <input type="checkbox"/>		
<b>16-Labor/ CBO/ Apprenticeship Representative</b> Lynchburg Beacon of Hope			18-Education <input type="checkbox"/>		
Title _____ Organization _____			19-VEC <input type="checkbox"/>		
Labor <input type="checkbox"/> CBO <input checked="" type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>			20-Economic Development <input type="checkbox"/>		
<b>17-Private Sector (Business) Representative</b>			21-VDARS/VDBVI <input type="checkbox"/>		
Title _____			22-DSS <input type="checkbox"/>		
Business _____			23-Optional/Other <input type="checkbox"/>		
Type of Business _____			Minority-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>		
			Female-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>		
			Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>		
			Number of Employees _____		
<b>18-Education Representative</b>			<b>19-VEC Representative</b>		
Title _____			Title _____		
Institution _____					
Title II <input type="checkbox"/> Community College <input type="checkbox"/> CIE <input type="checkbox"/>					
<b>20-Economic Development Representative</b>			<b>21-VDARS/VDBVI Representative</b>		
Title _____			Title _____		
			<b>22-DSS Representative</b>		
			Title _____		
<b>24-Nominator</b>			<b>23-Optional/ Other Representative</b>		
I hereby recommend the above-named person for membership on the Local Workforce Development Board.			Title _____		
 4/22/24			Agency _____		
Signature _____ Date _____					
Leidra McQueen, Executive Director			<b>25-Action by Chief Elected Official</b>		
Printed/Typed Name & Title of Nominator			Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.		
Lynchburg Beacon of Hope			Term of Appointment: From _____ To _____		
Nominator Organization					
434-849-8617					
Phone _____ FAX _____					
leidra@beaconofhopelynchburg.org					
Email _____			Signature of Chief Elected Official _____ Date _____		

# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Jeff Spaeth		<b>2-LWDA #</b> LWDA 7 - Central Virginia		<b>3-Date</b> 3/19/24							
<b>4-Street Address</b> 4621 Murray Place			<b>13-Nominee Characteristics</b>								
<b>5-City</b> Lynchburg			<b>Gender:</b> Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>								
<b>6-County</b>			<b>Race:</b> (more than one may be checked) White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> Amer. Indian or Native Alaskan <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/>								
<b>7-State</b> Virginia			<b>8-ZIP</b> 24502								
<b>9-Home Phone (include area code)</b> 434-941-4519			<b>10-Work Phone (include area code)</b> 434-528-6227								
<b>11-FAX</b>			<b>12-E-Mail</b> jspaeth@aerofin.com								
<b>15-LWDA Name</b> Central Virginia			<b>14-Recommended for (see section number)</b>								
<b>16-Labor/ CBO/ Apprenticeship Representative</b>			16- Labor/ CBO/ Apprenticeship <input type="checkbox"/>								
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><i>Title</i></td> <td style="width: 33%;"><i>Organization</i></td> <td></td> </tr> <tr> <td>Labor <input type="checkbox"/></td> <td>CBO <input type="checkbox"/></td> <td>Registered Apprenticeship <input type="checkbox"/></td> </tr> </table>			<i>Title</i>	<i>Organization</i>		Labor <input type="checkbox"/>	CBO <input type="checkbox"/>	Registered Apprenticeship <input type="checkbox"/>	17-Private Sector (Business) <input checked="" type="checkbox"/>		
			<i>Title</i>	<i>Organization</i>							
Labor <input type="checkbox"/>	CBO <input type="checkbox"/>	Registered Apprenticeship <input type="checkbox"/>									
			18-Education <input type="checkbox"/>								
			19-VEC <input type="checkbox"/>								
			20-Economic Development <input type="checkbox"/>								
			21-VDARS/VDBVI <input type="checkbox"/>								
			22-DSS <input type="checkbox"/>								
			23-Optional/Other <input type="checkbox"/>								
<b>17-Private Sector (Business) Representative</b>											
Title <u>President</u>				Yes No							
Business <u>Aerofin</u>				Minority-Owned Business <input type="checkbox"/> <input checked="" type="checkbox"/>							
Type of Business <u>Manufacturing</u>				Female-Owned Business <input type="checkbox"/> <input checked="" type="checkbox"/>							
				Urban <input checked="" type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>							
				Number of Employees <u>325</u>							
<b>18-Education Representative</b>			<b>19-VEC Representative</b>								
Title _____			Title _____								
Institution _____											
Title II <input type="checkbox"/> Community College <input type="checkbox"/> CIE <input type="checkbox"/>											
<b>20-Economic Development Representative</b>			<b>21-VDARS/VDBVI Representative</b>								
Title _____			Title _____								
			<b>22-DSS Representative</b>								
			Title _____								
<b>24-Nominator</b>			<b>23-Optional/ Other Representative</b>								
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i>			Title _____								
 _____ <i>Signature</i>			Agency _____								
			_____ <i>Date</i>								
Jeff Spaeth _____ <i>Printed/Typed Name &amp; Title of Nominator</i> Aerofin			<b>25-Action by Chief Elected Official</b>								
_____ <i>Nominator Organization</i> 434-528-6227			Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.								
_____ <i>Phone</i>			Term of Appointment: From _____ To _____								
_____ <i>FAX</i>											
_____ <i>Email</i>			_____ <i>Signature of Chief Elected Official</i>								
			_____ <i>Date</i>								